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PUBLIC SAFETY COMMITTEE

Tom De Wane, Chair

Andy Nicholson, Vice Chair

Dave Kaster, Tim Carpenter, Patrick Buckley

PUBLIC SAFETY COMMITTEE

Wednesday, April 4, 2012

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street, Green Bay**

- I. Call meeting to order.
 - II. Approve/Modify Agenda.
 - III. Approve/Modify Minutes of March 7, 2012.
-
1. Review of Minutes:
 - a. Fire Investigation Task Force Board of Directors (December 15, 2011).
 - b. Local Emergency Planning Committee – LEPC (January 10, 2012).

Public Safety Communications

2. Director's Report.

Sheriff:

3. Key Factor Reports and Jail Average Daily Population by Month and Type for the Calendar Year 2012.
4. Budget Adjustment (12-22): Increase in expenses with offsetting increase in revenue.
5. Budget Adjustment (12-23): Increase in expenses with offsetting increase in revenue.
6. Sheriff's Report.

Medical Examiner

7. 2012 Brown County Medical Examiner Activity Spreadsheet.

Circuit Courts, Commissioners, Probate – No agenda items.

Clerk of Courts – No agenda items.

District Attorney – No agenda items.

Other

8. Audit of bills.
9. Such other matters as authorized by law.

Tom De Wane, Chair

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, March 7, 2012 in Room 200, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin

Present: Tom De Wane, Dave Kaster, Patrick Buckley, Andy Nicholson
Excused: Tim Carpenter
Also Present: Supervisor Erickson, Supervisor Fleck, Karl Fleury, Cullen Peltier, Susan Tilot, David Lasee, John Gossage, Don Hein, media

I. Call meeting to order.

The meeting was called to order by Chair De Wane at 5:30 p.m. Following calling the meeting to order, Chair De Wane turned the meeting over to Vice Chair Andy Nicholson.

II. Approve/Modify Agenda.

De Wane asked that the Sheriff's Department portion of the agenda be heard following Item 1 of the agenda.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to approve agenda as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of February 1, 2012.

Motion made by Supervisor De Wane, seconded by Supervisor Buckley to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. Review of Minutes:

- a. Criminal Justice Coordinating Board (January 31, 2012).
- b. Emergency Medical Services Council (January 18, 2012).
- c. Fire Investigation Task Force General Membership (December 1, 2011).

Motion made by Supervisor De Wane, seconded by Supervisor Buckley to take Items 1a, 1b and 1c as one item. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor De Wane, seconded by Supervisor Buckley to receive and place on file Items 1a, 1b and 1c. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in the proper format here, the Sheriff's Department agenda items were discussed at this time.

Communications

2. Communication from Supervisor Nicholson re: Review the policy on reimbursing the Brown County Sheriff's Department services with possible action. *Referred from February County Board.*

Supervisor Nicholson stated that he brought this communication because he had been asked by another supervisor to look at options for the Sheriff to be reimbursed for certain services, and more specifically individuals caught on the ice that needed to be rescued.

Gossage stated that the Fire Department had charged \$500 per individual recently rescued on ice on the Fox River at De Pere, although he does not know what code or ordinance this was done under. Gossage continued that he had checked with the Badger State Sheriffs Association and there are not any other Sheriff Departments in the State that chargeback for ice rescue services. When he looked up fees that the Sheriff can receive, there was no fee in the statutes for this type of thing. Gossage felt that it may be best to have Corporation Counsel look at this to see if there is an ordinance stating that they can charge for this type of service.

De Wane stated that City residents are charged for ambulance and fire calls and he felt that calls for ice rescues may result in a charge because the Fire Department is dispatched to assist. Gossage stated that his concern with charging for these types of services would be that people in an emergency situation may be hesitant to call 911 due to a charge being imposed which could result in a tragedy.

Buckley felt that sending this to Corporation Counsel was a good idea. He felt that there is a cost to maintain rescue equipment and the people who are utilizing the equipment should help to pay to maintain it.

Erickson stated that he had been asked by a number of individuals following the De Pere ice rescue if the County charges for these types of services. He was aware that 23 different people were involved in the rescue of the eight individuals on the ice and he was also aware that some of De Peres' equipment was damaged during the rescue.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to refer to Corporation Counsel to see if the Sheriff's Department has the ability to charge for unusual rescue services. Vote taken.
MOTION CARRIED UNANIMOUSLY

Carryovers

3. 2011 to 2012 Carryover Funds – Public Safety Division.

Sheriff Gossage stated that carryover for the Jail CMS Software is for continuation of the project implementation. The LRMS Capital Project carryover relates to the Pro-Phoenix software systems they will be using in their squad cars.

Public Safety Communications Director Karl Fleury stated that the carryovers are for clothing allowance will be used to cover clothing expenses for his staff. The carryover for training and travel will be used for training in 2012 that was not done in 2011 due to his department being short staffed.

Motion made by Supervisor Buckley, seconded by Supervisor De Wane to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

District Attorney

4. Criminal Drug Charges Filed in December 2011.

Susan Tilot introduced Brown County's new District Attorney, David Lasee, to the Committee. Tilot provided the Committee with a Drug Prosecution Study for 2009, 2010 and 2011, a copy of which is attached. DA Lasee stated that was reporting to this Committee as part of an initiative that began in an agreement in 2007 by the Board to fund a prosecutorial position for a drug prosecutor in the DA's office. The report distributed to the Committee was broken down by charge, ethnicity, age and sex.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Public Safety Communications

5. Budget Adjustment Request (12-31): Increase in expenses with offsetting increase in revenue.

Fleury stated that in 2010 the City of Green Bay Police Department was awarded an ARRA Port Security Grant for EOC upgrades, Interoperable Communications, and equipment to enhance maritime response. \$67,336 of this award was passed through to Brown County Emergency Management to purchase equipment. The equipment included a system to monitor the port cameras, radios and mobile data terminals for the EOC, and an Incident Command software kit. It was anticipated that these funds would be expended in their entirety by December, 2011, however, this was not the case. This budget adjustment is for the grant award remaining and the related expenditures that will be incurred before the grant expires in August, 2012.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Budget Adjustment Request (12-35): Increase in expenses with offsetting increase in revenue.

This request is to increase overtime and fringe benefits for additional dispatch service done on overtime in conjunction with a Wis. DOT BOTS Multi-Jurisdictional OWI Enforcement patrol program through September, 2012. Increased expenses are offset by grant revenue.

Motion made by Supervisor Kaster, seconded by Supervisor De Wane to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Budget Adjustment Request (12-37): Increase in expenses with offsetting increase in revenue.

Emergency Management Director Cullen Peltier stated that this grant will be used to procure equipment for an Incident Management Team. The supplies purchased will be compiled into a go kit for the incident management team members to use when deployed.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,678,000.

Fleury stated that this involves purchase of radio equipment that had been previously approved.

Supervisor Kaster stated that from his review of the resolution, the resolution is for approval of a number of different projects including road projects, library renovation and other things and he does not wish to approve the bonding as a whole. Fleury stated that his understanding is what is being brought forward right now at this meeting is for the radio interoperability only which was the item that had been discussed and passed in December, 2011.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

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9. **Resolution re: To Approve Tower and Ground Space License Agreement.**

Fleury reported that this is in regard to the Denmark tower location and it is a tower that is owned by US Cellular. By entering into this agreement, US Cellular would allow Brown County to place radio equipment on the tower site and shelter the LP gas tank and generator.

Kaster asked if the \$6,000 was a per year fee and Fleury stated that it was per year and further, there would be a 4 percent increase in the fee each subsequent year. Kaster asked for clarification of Paragraph 8 with regard to maintenance and repairs and Fleury stated that this paragraph states that in the event the County equipment placed on the tower would result in increased maintenance costs, the County would be responsible for the increased costs and also stated that this agreement had been reviewed by Corporation Counsel John Luetscher.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

10. **Director's Report.**

Karl Fleury stated that he is continuing the interview process for open positions in his department and candidates are currently doing sit-ins and HR is conducting background checks on potential candidates at this time. He also stated that they have now gone to an open application process so applications can be reviewed on an ongoing basis.

With regard to the radio project, they have done what is known as a cold install at the Duck Creek, PSC and Scrays Hill locations. This means that the equipment has put into the shelters and loaded down to the base in preparation for going live. Site work will be starting in the very near future at two additional sites.

Fleury concluded his report by stating that the week of April 8 – 14 is National Telecommunicators Week and an awards ceremony will be held on April 8, 2012 at 4:00 p.m. and he invited the Committee to attend.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Sheriff:

11. **Budget Adjustment Request (12-29): Increase in expenses with offsetting increase in revenue.**

Sheriff Gossage stated that this budget adjustment is to increase asset seizure revenues to recognize funds transferred from the Wisconsin National Guards' Drug Control Program to Brown County and to increase outlay and equipment non-outlay to utilize those funds for the purchase of currency counting and GPS equipment as specified in the transfer of funds agreement.

Motion made by Supervisor Kaster, seconded by Supervisor Buckley to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

12. **Budget Adjustment Request (12-36): Increase in expenses with offsetting increase in revenue.**

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Gossage stated that this request is to increase overtime and fringe benefits to participate in a Wis. DOT BOTS Multi-Jurisdictional OWI Enforcement patrol program through September, 2012. Increased expenses are offset by grant revenue. Match will be covered by mileage and patrol hours generated by the Traffic Team. This grant is administered by the City of Green Bay Police Department and includes five Brown County law enforcement agencies.

Motion made by Supervisor Buckley, seconded by Supervisor De Wane to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

13. *****Item 13 had been removed from the agenda prior to the meeting.***

14. **Key Factor Reports and Jail Average Daily Population by Month and Type for the Calendar Year 2011.**

Gossage stated that the jail is currently at 84 percent capacity which is a very workable number and they also have 73 EMPs which allows one pod of the jail to remain closed and keeps the jail operating with very little overtime.

Motion made by Supervisor De Wane, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

15. **Discussion regarding Arson Task Force Van/Truck. *February Motion: to bring back next meeting.***

Gossage stated that Supervisor Erickson had done a lot of work on this and had contacted the Highway Department regarding repairs to the Arson Task Force van. Erickson address the Committee and stated that he had the chief mechanic from the Highway Department inspect the vehicle and provide a letter outlining what he felt needed to be repaired including work on the exhaust system, transmission and brakes as well as the water pump. The total of the recommended repairs amounted to \$2,832.50. A copy of the letter is attached. After the repairs are made, the Highway Department recommended a thorough inspection every six months thereafter so they can change the oil and do any other repairs or maintenance as necessary. Erickson stressed that the vehicle would be drivable, safe and dependable once the repairs in the letter are completed and he recommended that the Committee approve these repairs. Erickson further recommended keeping the arson van at the new Sheriff's facility in Bellevue in the future.

De Wane thanked Erickson for his work and agreed that the repairs should be approved. De Wane also felt that it was a good idea to keep the vehicle at the Sheriff's Department, and asked Sheriff Gossage his opinion of this proposal. Gossage responded that he was very satisfied with the proposal and also thanked Erickson for his work on this. Gossage felt the proposal was a viable, workable option and he stated that there was room to store the vehicle at the Sheriff's Department garage.

Buckley brought up another option that had been previously discussed and that was using the emergency management trailer that will soon be available and Buckley felt that utilizing this trailer may be a better long term fix as there would then be no need for vehicle maintenance. Gossage responded that his Chief Deputy along with Brad Muller of the Bellevue Fire Department looked at the trailer that would be becoming available and did not feel that it would work to the standards that Muller felt they needed as it was not set up for that usage. Gossage stated that they will continue to look at other options, but stated that if the County wants to get their dollars out of the van, he believed that the basics need to be fixed whether the vehicle is to be traded in or utilized. Buckley stated that he did not want to see the

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emergency management trailer sit unutilized and Gossage felt that there would be other areas, such as the dive team, that may be able to utilize the trailer.

Buckley stated that if the trailer would not work, he does not have a problem having the arson van fixed and using it for a few more years, but he did not want to see the trailer be unused.

Kaster wanted to know where the money would come from to perform the repairs and Gossage stated that it would come out of the Brown County Fire Investigation Task Force budget. Kaster stated that he wanted this specified in the motion.

Motion by Supervisor De Wane, seconded by Supervisor Kaster to approve the cost of \$2,832.59 to refurbish the Arson Task Force vehicle and continue vehicle maintenance every six months and have the vehicle housed at the Sheriff's Department at 2684 Development Drive.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to amend the previous motion to state that the \$2,832.59 for repairs will come out of the Brown County Fire Investigation Task Force fund. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Sheriff's Report.

Sheriff Gossage did not have any updates with regard to the 24/7 healthcare coverage at the jail that had been recommended during a recent risk assessment. He will speak with the County's Risk Manager to see if premiums would be reduced in the event they do decide to provide 24/7 healthcare coverage. He stated that currently the County is paying \$908,000 for healthcare services at the jail through CHG. To go to providing healthcare coverage on a 24/7 basis would add 56 additional hours and would amount to approximately \$136,000. He felt there were still several options and ideas he wished to look at before providing a complete report to the Committee. He stated that the DOC does not have any regulations as to how much healthcare is required, but rather it is based on risk management.

Gossage also stated that his investigators are staying busy working on a recent homicide in the Village of Howard and this has become a priority. He also stated that March 8, 2012 would mark the three year anniversary of an unsolved drug related homicide in Allouez and a press conference will be held with family members of the decedent in an attempt to illicit some new response from the community.

Gossage also stated that the return to the general fund for 2011 from the Sheriff's Department will be \$295,000. Gossage stated that Don Hein had done a great job of budgeting and came to within about .8% of their 36 million dollar budget and Gossage was very pleased with this.

Motion made by Supervisor De Wane, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Circuit Courts, Commissioners, Probate – No agenda items.

Other

17. Audit of bills.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

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18. Such other matters as authorized by law.

Motion made by Supervisor De Wane, seconded by Supervisor Kaster to adjourn at 6:27 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on December 15, 2011, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Glenn Deviley, Larry Mours, Todd Thomas, Derek Beiderwieden, Nicklaus Craig, Michael Nieft, Ann Watzka, Tom Vandennack, Kevin Tielens, Todd Delain, Robert Kiser, Neil Cameron, Brad Muller

Excused: John Gossage, Jeff Roemer

Absent: Rick Davidson, Jim Arts, Eric Dunning, Ed Janke, Karl Fleury, Kevin Heimerl, John Zakowski, Larry Wilson

Item #1. Adoption of Agenda.

Motion was made by Vandennack and seconded by Beiderwieden to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Vandennack and seconded by Beiderwieden to approve the minutes of the meeting of September 15, 2011. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Muller reported that the fire investigation unit was called out to the following fires since the last meeting:

09-13-11 3220 Lotus Ln., Howard (residence/accidental)
09-24-11 1761 W. Paulson Rd., Ashwaubenon (multi-family/accidental)
10-19-11 310 W. Pulaski St., Pulaski (single-family residence/arson)
10-29-11 2270 Manitowoc Rd., Green Bay (multi-family/accidental)
11-20-11 1450 View Ln., Ashwaubenon (single-family residence/accidental)
12-02-11 109 W. Pulaski St., Pulaski (business/under investigation)

Item #4. Report of General Membership President.

The last General Membership meeting was held on December 1, 2011, at the Brown County Sheriff's Office. Reviewed changes to bylaws. It was suggested reviewing cases after investigation because not everyone hears the outcome. There was discussion about interns being called out. It was also suggested that the year-end investigator responses sheet should go to the fire chiefs for stats. Nine members of the Task Force attended the fall IAAI conference.

Item #5. Old Business.

A. Approve Larry Mours as Vice-Chairperson of the Board.

Motion made by Kiser and seconded by Vandenack to approve Mours as vice-chairperson of the Board. **Motion carried.**

B. Dispositions of Case Proceedings.

Mours reported that the Denmark fire with the \$2,000,000 claim is still being investigated.

Item #6. New Business.

A. Review Updated Bylaws and Operating Guidelines.

Deviley passed out a CFI timetable. There was discussion that it takes too long to obtain CFI certification and there shouldn't be a time limit of five years as that may not be a sufficient amount of time, so do not put a time limit in the bylaws. However, investigators need to show they are actively pursuing their CFI certification with documentation provided and obtain certification in a reasonable amount of time. Investigators should submit an annual review of their training and education. It was suggested creating a form of what investigators need to be doing to get to CFI certification. Training documents can be kept on file by the training officer at the sheriff's office.

Item #7. Report of Juvenile Firesetter Program Coordinator.

Craig reported that two juveniles went through the program since the last meeting and received education. He also stated that it was brought up at the inspectors meeting to have a psychologist work with us.

Craig stated that Marty King from West Allis Fire will teach a JFS class at \$50 per person if minimum of 20 people sign up.

Craig also reported that the safety house is now located at the Metro Transit garage behind Green Bay Fire Station #2 on University Avenue. Call him if you need to use it. Same procedures apply as before. It was suggested sending Russ Van Rite a thank you letter for letting us store it in his building.

Item #8. Other Matters.

Two members applied for the open investigator position—Angie Cali of Ashwaubenon Public Safety and Bill Tews of the De Pere Fire Department. Watzka and Muller reviewed the

applications. After discussion, motion was made by Muller and seconded by Beiderwieden to recommend Cali as investigator. **Motion carried.**

Received five applications for interns from the Green Bay Police Department with recommendations from their chief. Applications received from Stephanie Thomas, Derek Wicklund, David Steffens, Ryan Meader, and Fred Laitinen. Motion made by Beiderwieden and seconded by Delain to accept all five intern applicants. **Motion carried.**

It was noted that bylaws should reflect that JFS personnel not be counted in the number of interns allowed on the Task Force.

Lieutenant Mike Nieft from the Green Bay Fire Department will now be attending the Board meetings, no longer Watzka.

Muller reported that the fire investigation van broke down at the Pulaski fire. It needs to be replaced. The County Executive thinks there may be some money available. The Task Force chairperson should attend the next Public Safety committee to give Task Force statistics. Also need to find new storage space for the van.

Muller stated he was re-elected in September as the president/coordinator of the General Membership and his term ends in September 2013. He would like to step down as an investigator and would like to recommend Greg Steenbock to replace him. After discussion, it was decided that procedure should be followed in posting the open investigator position and then the interview process and recommendation.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting was set for Thursday, March 15, 2012, at 9:00 a.m. at the Allouez Fire Department, 135 Dauphin Street, Green Bay, WI.

Item #10. Adjourn.

Motion was made by Craig and seconded by Mours to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary

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**PROCEEDINGS OF THE BROWN COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats., a meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday January, 10th at 1:30 pm at the Brown County Emergency Operation Center.

PRESENT: Dave Catalano, Ron Koch, Jason Mueller, Paul Gazdik, Tom Collins, Judy Gregory, Arro Mohammed, Phil Simila, Kevin Keup, Jerney Klingbeil, Judy Frederichs

1. CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 1:30 p.m.

2. APPROVAL OF AGENDA:

**A MOTION WAS MADE TO APPROVE THE AGENDA. Vote taken. Leon/Dave
MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF MINUTES:

**A MOTION WAS MADE TO APPROVE THE MINUTES. Vote taken.
Mike/Emery MOTION CARRIED UNANIMOUSLY.**

4. COMMITTEE REPORTS:

A. PUBLIC INFORMATION AND EDUCATION COMMITTEE

- The PIE committee reviewed goals for 2012

B. EXECUTIVE COMMITTEE

-After the conclusion of the meeting the LEPC members where directed on how to be reapproved as members. Tim O’Conner has resigned his post on the LEPC.

C. PLANNING COMMITTEE

- Reviewed Laack Cold Storage

5. OLD BUSINESS/OTHER BUSINESS

A. ARES/RACES UPDATE

- 2012 Activities discussed

B. RECENT SPILLS

-2011 30 spills. 180 spills in Jason coverage area

-2012 few small spills so far.

- C. BROWN COUNTY PUBLIC PRIVATE PARTNERSHIP
-No Report
- D. EM REPORT
 - Jan. 18th ICE rescue exercise was discussed.
 - Pulaski Fire lessons learner were discussed.
 - Lake Michigan spill response database was discussed

6. NEW BUSINESS

A. HAZMAT

-The state review and further actions of local hazmat teams was shared with the LEPC

7. LEPC Round Table

- Red Cross is preparing for fire awareness.
- ARES Dave is phasing out of his role.

8. PUBLIC COMMENT

9. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

10. ADJOURN

**A MOTION WAS MADE BY TO ADJOURN AT 2:45 P.M. 2ND Vote taken. Judy/Dave
MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

P. Gazdik
EM Coordinator

BROWN COUNTY SHERIFF'S DEPARTMENT
Key Factor Report for the Public Safety Committee

03/27/12
D. Hein

Meeting: **4/4/12**

Jail Statistics:

Avg. Daily Total Jail Population - (latest mo.) *	696.2
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all current year - 2012)	694.5
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all prior year - 2011)	731.7
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Jail Pop. from Counties/State/Feds (latest mo.)*	22.6
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all current year)	22.0
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all prior year)	25.2
(adult inmates only)	
Adult Jail Revenue from Counties/State/Feds - (latest mo.) **	\$42,575
Adult Jail Rev. from Counties/State/Feds - (all current year) **	\$88,270
Revised Budget Adult Jail Rev. from Counties/State/Feds	\$545,675
Projected Total Adult Jail Rev. from Counties/State/Feds	\$529,620
Prior Year (2011) Revenue From Counties/State/Feds	\$639,085
* Latest month for population data = Feb. 2012	
** Latest month for revenue = Feb. 2012	

Overtime Statistics:

Avg. Monthly Overtime Expenditures through (latest mo.) *	\$73,319
Overtime Expenditures for 2012 through (latest mo.) *	\$146,639
Jail Overtime included in above figure through (latest mo.) *	\$42,724
Current Year Revised Overtime Budget for entire year	\$1,654,488
Prior Year Overtime Expenditures through (latest mo.) *	\$149,383
Prior Year Total Overtime Expenditures (2011)	\$1,830,584
* Latest month for overtime data = Feb. 2012	

Budget/Actual Expenditures:

Total Actual Sheriff's Dept. Expenditures through (latest mo.) *	\$5,093,021
Total Annual Amended Budget	\$35,906,691
Percent of Total Annual Amended Budget spent	14.2%

* Latest month = Feb. 2012 note: this is not a final figure - subject to revision

Jail ADP
by Mo 2012

BROWN COUNTY SHERIFF'S DEPARTMENT
Jail Average Daily Population by Month and Type
For the Calendar Year 2012

	<u>Monthly Averages</u>								<u>Grand Total</u>
	<u>Main Jail Lockup</u>	<u>Huber Facility</u>	<u>Brown Co Adult Sub-Total</u>	<u>Boarded from State or Counties</u>	<u>Boarded from Fed. Sources</u>	<u>All Adult Sub-Total</u>	<u>Electronic Monitoring</u>	<u>Juvenile *</u>	
Jan. '12	420.6	166.6	587.2	-	21.3	608.5	76.9	7.3	692.7
Feb.	426.5	161.7	588.2	-	22.6	610.8	75.8	9.6	696.2
Mar.				-					
Apr.				-					
May				-					
June				-					
July				-					
Aug.				-					
Sep.				-					
Oct.				-					
Nov.				-					
Dec.				-					
YTD Avg. **	423.6	164.2	587.7	-	22.0	609.7	76.4	8.5	694.5
2011 Avg.	443.7	195.0	638.7	-	25.2	663.9	60.2	7.5	731.7
2010 Avg.	429.1	185.6	614.7	-	20.4	635.0	50.6	8.2	693.8
2009 Avg.	459.4	193.0	652.4	-	18.9	671.3	46.3	8.1	725.7
2008 Avg.	440.9	187.8	628.6	15.1	25.4	669.1	40.1	12.0	721.2
2007 Avg.	464.9	186.4	651.3	22.4	37.3	711.1	36.5	10.6	758.2
2006 Avg.	427.2	165.6	592.8	6.9	45.5	641.1	40.4	13.0	694.6
2005 Avg.	403.5	142.1	545.6	19.2	25.9	590.7	41.2	14.0	646.0
2004 Avg.	388.2	124.0	512.3	13.8	32.8	553.4	33.1	12.1	598.6
% change '10 to '11	-4.5%	-15.8%	-8.0%	-	-12.9%	-8.2%	26.8%	12.7%	-5.1%

Notes:

During late 2008 and early 2009, some inmates were boarded at another county jail due to the Communication Center construction project - an average of just under 16 for January 2009.

Federal inmates are primarily from US Marshal Service but also includes some inmates from Bureau of Prisons.

Prior to 2007, inmates from other counties were boarded in the Brown County Jail. In 2007 there were no inmates from other counties but there were inmates from the state boarded that year.

The above figures include inmates who are AWOL or on temporary leave, which is typically about 16 persons

The Huber Facility figure includes all inmates housed in that facility whether they actually are work release eligible

* Juvenile includes both Brown County juveniles and juveniles from other counties.

** YTD avg. is an average of averages and is not exactly the same as would be computed by taking the total number of inmate days and dividing by 365. However, the YTD avg. is reasonably close.

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4301	Federal grants	\$119,324
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.6110.020	Outlay equipment	27,450
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5395	Equipment	66,321
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies	25,553

Narrative Justification:

2012 This is a request to increase grant revenue for 2012 and also increase expenses to share in the Green Bay 2011 federal Port Security grant. This grant is administered by Green Bay and the budget includes a variety of supplies, equipment and outlay items for the Sheriff's Office. Outlay items are: Mobile recon device (\$13,000), Recon. command monitoring station (\$5,000) and Communication search camera (\$9,450). Equipment includes tactical floatation ballistic vests, Recon search stick, Throw-bot LE kit, side scan sonar unit, underwater metal detector, image stabilizing binoculars, night vision devices and K9 transport units. Supplies include floatation jackets, bibs and vests, helmets, marine band radios, headsets, dock rope and K9 heat alarms.

AUTHORIZATIONS


 Signature of Department Head
 Department: Sheriff
 Date: 01/30/12


 Signature of Executive
 Date: 2/2/12

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4301.101	Fed grants stimulus secondary	26,568
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies	26,568
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Narrative Justification:

10/23
This is a request to increase grant revenue for 2012 and also increase expenses to share in the Green Bay 2009 federal Port Security ARRA Stimulus grant. This grant is administered by Green Bay and includes a 50% sharing of equipment for the Brown County SWAT team. Specifically, the grant provides funding for 24 Hammer suits (\$6,063 total), 24 mics and tactical headsets (\$15,915 total) and 15 air purifying respirator units (\$4,590 total).

AUTHORIZATIONS


 Signature of Department Head
 Department: Sheriff
 Date: 01/30/12


 Signature of Executive
 Date: 2/2/12

2-1-12

2012 Brown County Medical Examiner Activity Spreadsheet

	Investigations	Exams	Cremations	Hospice	Suicides	Homicides	Accidents	Natural
January	94	4	93	51	2	0	10	81
February	74	13	95	37	2	4	9	59
March	67	12	77	40	3	0	11	53
April								
May								
June								
July								
August								
September								
October								
November								
December								
Totals	235	29	265	128	7	4	30	193